

## Privacy statement on the protection of personal data in relation to the “CASSINI Hackathons & Mentoring Events”

EUSPA is committed to protect your personal data and to respect your privacy. All personal data are dealt with in compliance with the applicable rules on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (currently Regulation (EU) No 2018/1725).

The following data protection information notice outlines the criteria by which the European Union Agency for the Space Programme (EUSPA) collects, manages and uses your personal data in relation to an event that is organised by EUSPA in the context of the CASSINI Hackathons & Mentoring.

This privacy statement explains the reason for the processing of your personal data. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

### Identity of controller and data protection officer:

Controller: European Union Agency for the Space Programme (EUSPA), Head of the Market, Downstream & Innovation Department, [entrepreneurship@euspa.europa.eu](mailto:entrepreneurship@euspa.europa.eu).

DPO: European Union Agency for the Space Programme (EUSPA), Data Protection Officer, [dpo@euspa.europa.eu](mailto:dpo@euspa.europa.eu)

### Purpose(s) of processing:

1. to establish and manage a database of participants to the events that are organised by EUSPA in the context of the CASSINI Hackathons & Mentoring;
2. to process registrations for an event and to check the eligibility of participants;
3. to send updates and notifications concerning the event to participants, before, during, and after the event;
4. to manage the organisation of the event, either online or physical;
5. to provide a public live stream of the event, available on TAIKAI, the CASSINI Hackathons & Mentoring website (<https://www.cassini.eu/hackathons>), on other websites of the EUSPA, or on social media, that may include the audio-visual recordings of participants (optional);
6. to establish a repository of photos, videos and other audio-visual recordings of the event, to be used for the promotion of the CASSINI Hackathons & Mentoring (optional); and for the publication of these audio-visual recordings for that purpose on the CASSINI Hackathons & Mentoring website (<https://www.cassini.eu/hackathons>), on other websites of the EUSPA, and on social media (optional);
7. to share participants their name and affiliation with other participants to the event to allow future collaboration (optional);

8. to share participants their contact details with other participants in their team to continue their project initiated in a CASSINI Hackathon and, if applicable, with external mentors that are engaged to support their team in the CASSINI Mentoring;
9. to invite you to other events that the EUSPA may organise.

With regard to points 5 and 6: Participants who do not opt to be part of the live streaming, recording, and photographing of the event, and the publication thereof, will be offered the opportunity to turn off their camera, to sit in back rows that are not recorded or photographed, to be recognised as such with special badges, to attend the meeting in a separate room, or other options, depending on the circumstances of the particular event.

**Data/Categories of data concerned:**

The Data Controller collects the following categories of personal data:

- Personal data obtained for your registration to participate in Big Ideas Campaign events:
  - First name
  - Last name
  - Email address
  - Current affiliation (organisation and role/title)
- Personal data obtained for your registration to participate in Hackathon Weekend and Demo Day events:
  - First name
  - Last name
  - Email address
  - Telephone number
  - City and country of residence
  - Birthdate
  - Current affiliation (organisation and role/title)
- Personal data obtained for your registration to participate in other events, such as informative webinars and meetings:
  - First name
  - Last name
  - Email address
  - Current affiliation (organisation and role/title)
- Subject to explicit consent, audio-visual recordings of events that may include you.

We obtain the personal data from you.

Please note that online events may be held using third party videoconferencing services and other IT tools, such as Zoom, Microsoft Teams, Google Meet, Wonder.me, Discord and TAIKAI, which also collect and process personal data about you as a participant. We recommend that users carefully read the relevant privacy policies of these platforms before providing their consent. These explain each company's policy of personal data collection and further processing, their use of data, users' rights and the ways in which users can protect their privacy when using those services. The use of a third-party IT tool does not in any way imply that EUSPA endorses them or their privacy policies.

**Recipients/Categories of recipients of the data processed:**

Access to personal data is granted on a "need to know" basis to

- A limited number of EUSPA staff responsible for carrying out this processing operation;
- EUSPA engages as data processors the following external contractors which are bound by personal data protection rules equal to those applying to EUSPA
  - A limited number of staff of the EUSPA contractors in charge of the CASSINI Hackathons & Mentoring: Verhaert New Products & Services NV (Belgium) and SpaceTec Partners SRL (Belgium); Your personal data will also be processed by the following sub-processors on their behalf:
    - MailerLite Limited (Ireland) which provides the email marketing service used to communicate with the participants of the events;
    - TAIKAI S.A. (Portugal) which provides the hackathon platform used for the registration for and to manage the organisation of the hackathon and its related events, namely the Hackathon Weekend and the Demo Day events;
    - Typeform SL (Spain) which provides the form software used for the registration for some of our online events;
    - Wonder Technologies GmbH which provides the video chat software used for hosting some of our online events.
    - Zoom Video Communications, Inc. (United States) which provides the videoconferencing software used for registration for and hosting of some of our webinars and online meetings;
  - A limited number of staff of the EUSPA contractors in charge of its market development services
- Audio-visual recordings of the event may be published on the CASSINI Hackathons & Mentoring website (<https://www.cassini.eu/hackathons>), on other websites of the EUSPA and on social media, accessible for members of the public.

Any recipient is reminded of its obligation not to use the data received for other purposes than the one for which they were transmitted.

**Legal basis/Lawfulness of the processing:**

- A) Processing is based on the consent of the data subject (Art. 5(1)(d) of Regulation 2018/1725) regarding the purposes of processing as follows:
- establishing a repository of photos, videos and other audio-visual recordings of the event, to be used for the promotion of the CASSINI Hackathons & Mentoring (optional); and for the publication of these audio-visual recordings for that purpose on the CASSINI Hackathons & Mentoring website (<https://www.cassini.eu/hackathons>), on other websites of the EUSPA, and on social media;
  - sharing participants their name and affiliation with other participants to the event to allow future collaboration;
  - inviting you to other events that the EUSPA may organise.

You can choose to register for a particular event and to provide your personal data. We will process your personal data only if you have given your consent by completing the registration form, ticking the appropriate consent checkboxes and submitting the registration form for the event.

- B) Processing is necessary for the performance of a contract with a data subject and is lawful under Article 5(1)(c) of Regulation (EU) 2018/1725. This legal basis applies for the purposes of processing as follows:
- establishing and manage a database of participants to the events that are organised by EUSPA in the context of the CASSINI Hackathons & Mentoring;
  - processing registrations for an event and to check the eligibility of participants;
  - sending updates and notifications concerning the event to participants, before, during, and after the event;
  - managing the organisation of the event, either online or physical;
  - providing a public live stream of the event, available on TAIKAI, the CASSINI Hackathons & Mentoring website (<https://www.cassini.eu/hackathons>), on other websites of the EUSPA, or on social media, that may include the audio-visual recordings of participants;
  - sharing participants their contact details with other participants in their team to continue their project initiated in a CASSINI Hackathon and, if applicable, with external mentors that are engaged to support their team in the CASSINI Mentoring.

**Information on the storage locations and retention period of personal data:**

The Data Controller keeps your personal data for the time necessary to fulfil the purpose of collection:

- Personal data related to the organisation and management of the event, including information provided by participants upon registration, before, during or after the event, will be kept for five years after the event;
- Audio-visual recordings of the event will be kept for 2 years.

Once the retention period is over, personal data are destroyed.

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of EUSPA or of its contractors located in the European Union.

In order to protect your personal data, EUSPA has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

EUSPA's processors (contractors) are bound by a specific contractual clause for any processing operations of your personal data on behalf of EUSPA. The processors have to put in place appropriate technical and organisational measures to ensure the level of security, required by EUSPA.

**Transferring the data to third countries:**

Typeform SL processes some personal data on our behalf. This provider's infrastructure is hosted by Amazon Web Services (AWS) and their main servers are located in the United States. This provider also uses CloudFlare, based in the United States, to manage traffic and secure its services.

Zoom Video Communications Inc. processes some personal data on our behalf. This provider is based in the United States, a so-called unsafe third country. An adequate level of data protection is guaranteed on the basis of the following tools foreseen in Regulation (EU) 2018/1725:

- Standard data protection clauses adopted by the European Commission (Art. 48(2)(b) of Regulation (EU) 2018/1725) which, however, may not fully ensure that your personal data are offered a level of protection equal to that offered within the Union;
- Your consent to the proposed transfer (Art. 50(1)(a) of Regulation (EU) 2018/1725), in view of the shortcoming explained above, i.e. the fact that the standard data protection clauses may not fully ensure that your personal data are offered a level of protection equal to that offered within the Union, in particular for what concerns the exercise of your rights. In order to allow you to make an informed decision, please note that personal data that may be transferred to the United States of America may be subject to (a) disclosure to governmental authorities and/or (b) further transfer to other economic operators established in third countries; the EUSPA has no visibility on such processing operations.

Outside of the scope described above, your data will not be transferred to third countries.

#### **Automated decision-making**

Your data will not be used for an automated decision-making, including profiling.

#### **Data subjects have the right:**

You have specific rights as a “data subject” under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right:

- To obtain confirmation as to whether or not your personal data are being processed;
- To access your personal data and obtain detailed information on the processing;
- Of rectification of inaccurate personal data;
- Of erasure of personal data if the statutory provisions are met;
- Of restriction of processing if the statutory provisions are met;
- To data portability, where applicable;
- To withdraw the consent, without affecting the lawfulness of the processing carried out before you have withdrawn the consent.

Any request for the exercise of any of the abovementioned rights shall be addressed to the EUSPA Market, Downstream & Innovation Department at [entrepreneurship@euspa.europa.eu](mailto:entrepreneurship@euspa.europa.eu) or in case of conflict the Data Protection Officer at [dpo@euspa.europa.eu](mailto:dpo@euspa.europa.eu). Data subjects are kindly requested to describe their requests explicitly.

You also have the right to lodge a complaint to the European Data Protection Supervisor at [EDPS@edps.europa.eu](mailto:EDPS@edps.europa.eu) should they consider that the processing operations do not comply with Regulation (EU) No 2018/1725.

#### **Contact information:**

- Regarding the processing of your personal data: [entrepreneurship@euspa.europa.eu](mailto:entrepreneurship@euspa.europa.eu);
- Regarding the interpretation, application or breach of Regulation (EU) 2018/1725, please contact the EUSPA Data Protection Officer (DPO) at [dpo@euspa.europa.eu](mailto:dpo@euspa.europa.eu).